



## TRANSFER OF FUNDS

This form is used to transfer funds from one student group to another student group, generally for the purpose of partnership and collaboration. It may take up to ten (10) business days to process transfers.

### YOUR INFORMATION

CLUB/SOCIETY NAME: \_\_\_\_\_

AMOUNT REQUESTED (\$): \_\_\_\_\_

PURPOSE OF TRANSFER: \_\_\_\_\_

We, the undersigned, hereby authorize the transfer of funds in the amount listed above to the club/society listed below.

SIGNING OFFICER #1: \_\_\_\_\_ DATE: \_\_\_\_\_

SIGNING OFFICER #2: \_\_\_\_\_ DATE: \_\_\_\_\_

### THEIR INFORMATION

CLUB/SOCIETY NAME: \_\_\_\_\_

### ADMINISTRATIVE CONFIRMATION (OFFICE USE ONLY)

RECOMMENDED FOR APPROVAL BY: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

MANAGER APPROVAL: \_\_\_\_\_ DATE: \_\_\_\_\_

DEBITED FROM ACCOUNT #: \_\_\_\_\_ CREDITED TO ACCOUNT #: \_\_\_\_\_